



*Cornwall County
Amateur Swimming Association*

Treasurer
Daniel Corbett

CORNWALL COUNTY AMATEUR SWIMMING ASSOCIATION



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Amateur Swimming Association*

President
Maggie Cunningham

County Secretary
Celia Webster

Minutes of the meeting of the Management Board Held on Tuesday 3rd October 2017 at 7:30 p.m. in the Victoria Inn, Roche

Comments in italics added after meeting

	BU – Bude, CA – Caradon, CH – Carn Brea/Helston, CM – Camelford, LS – Launceston, NC – North Cornwall, NQ – Newquay, PZ – Penzance, SA – St Austell, SI – St Ives, TC Truro City, TI – TRI Swim SC=Swimming Committee MB=Management Board.	Action
1:	Present: Maggie Cunningham MC(president/chair/CA); Daniel Corbett DC (treasurer/TC); James Ryan JR (PZ); Christine Merrifield CM(Syncro rep./SA); Cathy Ralph CR (Masters rep/TC); Caroline Trestrail CT (CH); Helen Cowling HC (CA & LS); Helen Tooley HT(NC); Celia Webster CW (Secretary, Webmaster/TC); Apologies: Anne Jolly AJ(president elect/CH); Chris Elliott CE (Development Sec, ASASWR SC rep/CA) – he provided info. for meeting, Lesley Dart LD(Comp. Sec, Handbook Editor, SC Sec./TC); Allan Reid AR (SA & TI).	
2:	Minutes of the previous meetings (11/0717) and matters arising: these were ratified and any matters arising apart from those below are treated within the following separate agenda items. Licensing Officer – Confirmed AJ – all to support this role Handbook editor – confirmed LD – changes must be ‘sorted’ prior to 2018 AGM Use of online substitute for meetings – CW has had no response at all re. Initial trials of asking those clubs not able to send a representative to a meeting to email their queries/comments. Doesn’t give much hope for asking to login online and enable easy communication. Will try again in New Year	All/AJ LD CW
3:	Correspondence: Correspondence (email) relating to team selection for inter-county on Oct 8 th . Parent not happy with outcome however all attendees agreed that the documented procedures were followed correctly. These need reviewing/confirming at next SC meeting – agreed that use of ‘rankings’ is desired as the way ‘swimming’ has moved and prevents complaints re. ‘bias’. Coaches should be asked to confirm that selected squad swimmers (via rankings) are ‘fit’ and in training. Responsibility should be with coaches. Once a swimmer has been invited to join the squad this should not be taken away – done this way this year. – next year must clearly agree & clarify selection criteria. It was too late in the day to review for 2017.	SC meeting 16 th Jan 2018
4:	Finance & budget – see following report – no queries. Profit for Masters event as per previous year. The Pre-Pathway clinic made £805.93, such income will be shared around county ring fenced to Pathway needs. HT to liaise with Dan re. monies/helpers. DC to contact AR re. pool cost for squad training ED(Emily Dart Pathway Head coach) has asked Dan re. providing her expenses to attend Regional Pathway Forum - One Direction in Nottingham – Thurs. Nov 9 th – DC agreed.	HT/ DC DC DC
5:	Compliance Officer/Officials – if issues to discuss – none – see item 19 (Masters).	
6:	Welfare – if issues to discuss - none	
7:	County Squad update - Sheffield 8 th Oct - see also correspondence Team selected and on website including reserves. Thanks to team organising training and attendance for event. – Good luck!	

8:	<p>ASA Swim Pathway – Thanks to HT & CT for their input in the successful Sept. 17th clinic for 11 year-olds. Thanks also to Jacquie O'Neill (NC) & Jemma Lowe (SwimPath) & all other helpers for their assistance. See also item 4. One for 13 yr olds (12+) planned for Fri 29th Dec. – to encourage as many as possible to attend. CW to ask ED if she is organising. n.b. Jacquie is sorting out a tender re. hoodies.</p> <p>Pre Pathway – TMI postponed 17 Sept 2 more in future. Paul Parkinson(PP) had an op. – to be rescheduled.</p>	<p>CW</p> <p>CW/PP</p>
9:	<p>County Network – Emily Taylor had been contacted re. offering us advice on how to go forward (<i>since had reply yes happy to help</i>), need to get coaches/clubs on-board. Emily also offered advice on use of the alternative to WebEx they now use for online meetings (see 2). Original proposals had been for East & West networks – no progress reported. There was previously talk about a round robin training carn brea / truro and penzance in January. This has not been set up.</p> <p><i>Note Emily Taylor is regional contact for Network and Lindsay Dunn (Swim England) for Pathway.</i></p>	<p>CW to report next meeting</p>
10:	<p>Development Report – ACM meeting is on Sat Oct 14th Coventry – good if a county rep. can attend – CE & DC cannot go. CW to arrange details to go to HT who will see if she can identify an attendee.</p> <p>TM course planned for Sept 17th postponed as Paul Parkinson (PP) had had an operation. New sessions to be set up.</p> <p>See also item 12.</p>	<p>CW/HT</p> <p>CW/PP</p>
11:	<p>Swim England South West report. – none but other items relate to them</p>	
12:	<p>Swimming Racing Report – Licencing application for age groups and champs 2018 'sent off'. – see also item 19 (Masters). Events and results on website.</p> <p>Open Water(OW) – CE recently attended an OW meeting in Wellington - – proposal to include our own open water championships within the regional competition to be held 7th July 2018 in Weymouth. We need to consider cost of entries & possible trophy & medals. Will include 750m & 1.5 and 3 Km swims. Will help minimise costs – approx.. £250 to participate. Big recent increases in participation, 22 Cornwall swimmers swum in 2017. Opportunity to qualify for Nationals. Agreed. HT said that NC are running 3 OW events next year – would Cornwall like to participate? – maybe run a Cornwall one.</p> <p>CE Chris Elliott – re. new element to TM needing not yet sure at which level meet – from Jan 2018 – need to warn on website and if necessary enable our TMs to acquire the extra safeguarding</p> <p>Masters – CR – Cornwall Inter County team being recruited for Nov 19th – please ask your swimmers to check website & contact CR if interested in participating . Date clashes with our development gala. DC to ask Maureen tomorrow if a problem.</p>	<p>CCASA to work on this</p> <p>DC</p>
13:	<p>Water Polo Report – no report</p>	
14:	<p>Syncro report – CM reported that little has changed since the last meeting. Still working on grades required since rules changed. Taking 6 to a grading event on Sat.</p>	
15:	<p>Pool Facilities and GLL. Next meeting Thurs Oct 5th all have been asked to email DC with good/bad comments. If not done already relevant clubs should meet with GLL. Noted that GLL seem to have reduced number of lifeguards poolside.</p>	<p>All/DC</p>
16:	<p>Future CCASA Meetings for 2018</p> <p>CW :- investigated past years – dates generally been moving a day earlier each year, so looking at pattern, our gala dates and avoiding school holidays:</p> <p>Proposal CCASA Meeting Dates 2018 – 7:30 p.m. start all Tuesdays</p> <p>The Swimming Committee will meet on:</p> <p>16 January 27 March, 4 September</p> <p>The Management Board will meet on :</p> <p>6 February, 24 April, 17 July, 9 October 2018</p> <p>The AGM will be held on Tuesday 12 June 2018</p>	

	It is at present intended that all these meetings will be at Victoria Inn Roche but this may be changed from time to time if circumstances require it. Above dates agreed.	
17:	Any other business: Richard Whitehead the new Swim England president elect has been given dates of our 2018 events and may well attend. Other regional county presidents to be invited. MC & CW to liaise RE. THIS. NC looking at providing a Pizza oven at Bodmin	CW/MC
	Next meetings: Date of next SC meeting: Tues. 16 th Jan, Date of next MB meeting: Tues 6 th Feb.	
	The meeting closed at: 21:15 p.m.	

CCASA Treasurers Report

P & L to end of September 2017

- Income for the Development Gala will appear in this year's Accounts when they are produced by the Accountant, as you may recall the income was actually banked by the CCASA during March 2017.
- Master Gala – income 1241, costs 650.80 profit 590.20 – need to remember that this does not include the costs of the Technical Officials, when including a guestimate of these cost the Master's Gala will still have made a surplus.
- Pathway Fund Raising – a very successful event – thank to Helen and her team
 - Income 2175.53 – more still to come – cash taken on the day
 - Costs – 900 Coaching/469.60 Pool Hire
 - Surplus at the moment – 805.93

- In terms of the overall loss for the years so far, I understand from John Likeman that this is the nature of things for September
- Clubs need to be aware, that one job, I have yet to do is request the County affiliation Fees and Coaches Pass for last year's Gala's, I have to admit that I somewhat behind compared to John, requests for payment will be sent out to the clubs during the next week

Daniel Corbett

CCASA Treasurer

03.10.17

Full accounts and information over the page

Date: 03/10/2017
Time: 16:52:11

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Profit and Loss

From: Month 6, September 2017
To: Month 6, September 2017

Chart of Accounts:

Default Layout of Accounts

	<u>Period</u>	<u>Year to Date</u>	
INCOME			
ASA Affiliation Fees	0.00	1,811.00	
Gala Income: Masters	0.00	1,241.00	
Development Income	0.00	950.00	
Sponsorship	0.00	500.00	
Door Programme	0.00	459.00	
Bank Interest Received	0.00	1.98	
Misc Income	0.00	60.40	
Pathway Fund Raising Income	1,520.00	2,175.53	
			1,520.00
			7,198.91
GALA EXPENSES			
Pool Hire: Development Gala	0.00	1,182.20	
Pool Hire: Intermediate Gala	0.00	1,530.60	
Pool Hire: Master Gala	0.00	650.80	
Technical Officials Expenses	0.00	664.90	
			0.00
			4,028.50
SPORT ASSOCIATED COSTS			
Trophines & Medels	0.00	761.70	
Developments Costs: Teaching/Coaching	200.00	400.00	
Developments Costs: Inter-County Budget	2,651.69	2,651.69	
Swimming Technical Officials Licences	0.00	165.00	
Pathway Fund Raising Costs: Coaching Costs	900.00	900.00	
Pathway Fund Raising Cost: Pool Hire	469.60	469.60	
			4,221.29
			5,347.99
	Gross Profit/(Loss):		(2,701.29)
			(2,177.58)
CENTRAL RUNNING COSTS			
Meeting Costs	30.00	147.99	
Presidents Expenses	0.00	330.80	
County Officers Expenses	176.60	226.30	
Website/Computer Costs	0.00	58.78	
Accountancy Fees	0.00	174.00	
Misc Expenses	0.00	70.00	
			206.60
			1,007.87
	Net Profit/(Loss):		(2,907.89)
			(3,185.45)