



*Cornwall County
Amateur Swimming Association*

Treasurer
Daniel Corbett

CORNWALL COUNTY AMATEUR SWIMMING ASSOCIATION



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President
Maggie Cunningham

County Secretary
Celia Webster

Minutes of the meeting of the Management Board Held on Tuesday 6th February 2018 at 7:30 p.m. in the Victoria Inn, Roche

Comments in italics added after meeting

	BU – Bude, CA – Caradon, CH – Carn Brea/Helston, CM – Camelford, LS – Launceston, NC – North Cornwall , NQ – Newquay, PZ – Penzance, SA – St Austell, SI – St Ives, TC Truro City, TI – TRI Swim SC=Swimming Committee MB=Management Board.	Action
1:	<p>Present: Daniel Corbett DC minutes (treasurer/TC); Chris Elliott CE (County Regional Rep, Development Sec /CA); Lesley Dart LD (Swim Racing Rep./TC); Martin Macdonald MM(Welfare Officer/NQ); Bill Peters BP (SI);Mark Excel ME(CH); Caroline Trestrail CT(CH); Vittorio Mariani VM(NC); Helen Tooley HT(NC);</p> <p>Apologies: Maggie Cunningham MC (President/CA); Anny Jolly AJ (President Elect/CH); Celia Webster CW (Secretary, Webmaster/TC); Margaret Jacob (NC), Cathy Ralph(Masters Rep./TC), Caroline Trestrail (CH) and James Ryan who will be late (8 ish)</p>	
2:	Minutes of the previous meetings (03/10/17) and matters arising: these were ratified and any matters arising are treated within the following separate agenda items.	
3:	<p>Correspondence - <i>meeting comments italics</i></p> <ul style="list-style-type: none"> • Related to some emails from Helen re, their constitutions - Do we the Management Board need to agree formation of Kernow Performance Swimming Squad? • The Swim England South West Regional Management Board have sent us an invite you to their Strategy Launch on Saturday 17th February 2018 at the Holiday Inn Taunton starting at 10 a.m – deadline for registering 12th Feb – anyone going? • Emily Taylor the Club Development Officer for the South West is leaving for a new role with Health Watch Somerset. Have sent thanks for her support and good luck. <i>(CW thanked for sending letter)</i> • Sharon Lock (National Masters Rep) wishes to raise the profile of Masters Swimming and may ask me for an invitation to attend our AGM or a Management Board meeting. <i>(CW to send AGM invite)</i> • I have had various correspondence re. age group weekends – appropriate to discuss at March 27th Swimming Committee ‘wash-up meeting’ 	<p>Agreed</p> <p>DC/CE</p> <p>CW</p>
4:	Finance & budget – ongoing DC to forward	DC
5:	Compliance Officer/Officials – if issues to discuss – none note waiting for guidance from Swimengland re. data protection new stricter law.	
6:	Welfare – if issues to discuss - Discussion about changing room behaviour - GLL to develop suggest Protocol, in association with Wavepower. Clubs asked to remind members about appropriate behaviour. Following an unpleasant booing incident at the Feb 4 th County Gala, CW circulated an email on 5 th Feb to all CCASA personnel and club committee member & coaches. This included a letter from the welfare officer(MM) reminding all about their codes of conduct. All clubs to remind members & parents of the code of conduct	All
7:	Development Report Safeguarding courses to take place in the near future. Feb 18 th has been given as a date for a team manager course with Paul Parkinson.	CE

8:	Swim England South West report. – New club development officer, keen to come to Cornwall, will be invited down by CE. No further report but will gain information at Feb 17 th strategy meeting.	CE
9:	Swimming Racing Report - see Appendix I – report presented & discussed. County Open Water junior and senior championships to be included within the regional event on July 7 th . CE presenting new Senior and Junior Lynne Elliott memorial trophies. Handbook to be edited prior to AGM for Open Water. The coaches committee are due to meet on 29th March at Penzance – booked by Carn Brea – aim to produce a plan for Swimming committee.	
10:	Water Polo Report – no report	
11:	Syncro report – no report	
12:	Pool Facilities and GLL. Meeting with GLL, welfare issue raised by them, as per item 6. Pool and facilitates improvement taking place. Club evening to be held Bodmin 19 th March, this for all clubs not just swimming clubs Club pool hire not due to be increased until March 2019. To be a swim session for coaches to look at swimmers. See also appendix 2 which was discussed with BP, unfortunate that we got the information after we meet GLL, suggest that St Ives, meet the manager, who is new, GLL were aware of a situation at St Ives, and were in the process of supporting the manager as he is new to the job. GLL are working the way around the pools, so St Ives will be on the list..	St Ives
13:	Handbook/Constitution/Rules ??? Regarding club constitutions: Philip Gordon kindly checks county club constitutions for us – in light of recently being sent a club constitution that does not comply with the latest Model Club constitution he has recommended that all clubs check and update their constitutions as necessary. Philip’s recommendation was passed on to the clubs This link takes you to a swim England page from which you can download the model constitution (currently Jan 2016) and other helpful documents http://www.swimming.org/swimengland/becoming-a-members-club Regarding the County handbook/Constitution/Rules: various issues needed ‘sorting prior to 2018 AGM	????? All LD,CW, DC,NJ
14:	Any other business: Turaya Evans request via Caroline Trestrail(CH) re. approval for Turaya entering Edinburgh International Meet . County agrees to support, (<i>since then DC filled in various forms etc, we are now just awaiting for the money</i>) HT said County dinner 2 nd March £25. Possibloe training camp 17-24 Oct. Something about a PDQ machine (Pool DQ?)	DC HT
	Next meetings: MB meeting: Tues 24 th April.	
	The meeting closed at: 8:45 p.m.	

Appendix I – Agenda item 9 Swimming Racing Report

Pathway:

Parents meeting at Bodmin went okay only 9 parents turned up had some apologies

Skills coaches needed have had applications from James Ryan, Jeremy Latham. Jason Quiterio, Ollie Jarvis, Cameron Russell.

Also need an assistant team manager so far no applications would like to target people - **would it be possible to have contact details of newly qualified team managers? (Chris E?)**.

Emily Dart, Emma Reid and Lesley Dart have now caught up with Webex training online

Date for pathway conference for Coaches and team managers unfortunately clashes with Intermediate gala 17th March . Emily Dart has been told she needs to go. James Ryan cannot attend, others will be checking with clubs.

Date 7th April (training day 11 yr olds @ Penzance confirmed

Other training dates: 14th July still looking at Bodmin (if we have it there we may need to change to the 15th as Bodmin have learn to swim in the pool) alternative is Helston, 8th September St Ives confirmed

Pathway fund - Thanks to Helen Tooley who has done a brilliant job with hoodies and T-shirts that sold really well at Counties and we are looking to do the same again with the Intermediate just change the colour and print wording

2018

Penzance electronic timing caused a hold up and counties galas have run over . Belinda has worked hard to enter times manually. Thankyou Belinda we all appreciate your hard work.
There was also a problem the first day with using the baby pool ,even though it is included in hire costs we were not allowed to use it as Penzance were short staffed .When the bill comes through could **Dan negotiate** a discount for the problem ,we shouldn't have to pay for extra pool time when the delay was their fault . It did have a knock on affect with Bodmin. As the awards that should have gone out at Penzance had to be presented at Bodmin pre gala resulting in Bodmin gala also finishing late .

Further to the 'booing' incident on 4th Feb – other concerns have been raised re. Aggression on poolside. GLL's reported behaviour in changing rooms was at Jan SC committee meeting – therefore waiting for a complaint in writing re. last weekends. Clubs to be reminded of 'code of conduct' (CCASA Secretary will do).

2019:

2019 will see the addition of mixed sex 1500 and 800m events which means that they cannot be run all in one afternoon so we will need to look at the county programme to see where we could put them in . James has suggested that we run the 1500 and the 800 m as two separate evening galas on a Friday, Penzance may be willing to give up a train evening to accommodate but could we get officials to attend?

Bodmin has said that we could start county galas as early as 9.15 warmup as they set the pool up the night before .

Proposed dates for 2019

12/1 junior inter Penzance

27/1 distance 1500 Bodmin pm ? See above .

2 and 9 counties Penzance

3 and 10 counties Bodmin

Teams 1/3 or 1/6 Penzance / which date?

9/3 Intermediate Penzance. 10/3 Intermediate Bodmin

1/12 development Bodmin

we now have two mobile vans that are willing to do the catering at Bodmin AJ's and Lucys

Handbook/Rules etc agenda item 13 for this meeting – see supplementary notes for this meeting

Re.eligibility/loyalty law element - agreed at SC 18th Jan that no need to change current wording.

Other considerations:

County Dinner –only past and current presidents plus guest get the dinner for free all others will now pay. Helen Tooley may take over running. Dan to follow up. Also use of **plastic bottles**,

Request to Management board - MAC asked if county would fund level 3 coach's course for Cameron Russell Newquay?

Please see past Swimming Committee Minutes and supplementary reports/notes for further information.

Lesley Dart (Swimming Committee Sec, Comp Sec, Pathway Lead, Handbook Editor)

Appendix 2 – Agenda Item 12 – POOL FACILITIES & GLL UPDATE

Without Prejudice - St Ives Bay SC Feedback for Agenda Item 12)

POOL FACILITIES & GLL UPDATE

SIBSC hopes the Board will welcome the following general feedback/comments for consideration during this item...

ST IVES LEISURE CENTRE

In the months since GLL took over, many concerns have been raised as to the general state of the pool area

1) Currently no usable blocks. Ongoing for last three months. A set of 6 updated units quoted at £9k. To replace like for like, £4k. SIBSC Committee met on 7/12/17 and agreed GLL should proceed with the latter. Feedback was that they should be in place by January 2018 but this is still not the case despite us expressing the matter should be given prompt attention

Bill Peters has suggested second hand / upgraded replacements be sourced from an alternative centre?

We are seriously considering splitting the cost with GLL to ensure swimmers have access to blocks but we have NO MONEY!!! Any advice from the Board as to potential funding resources would be welcomed – we are becoming desperate!

2) Timing Clock has been broken since before the GLL takeover and has not been fixed despite repeated requests

3) Pool temperature has fluctuated over several months. The same applies to the A/C system and showers

4) Electronic Timing – a screen has been in place since the pool opened (2001) but has never functioned. Whilst not critical to the club, as the facility is there, it is a shame the venue cannot be used for galas etc for the benefit of all in County

BODMIN LEISURE CENTRE

1) Whilst the gym has benefitted from recent refurbishment, poolside facilities again appear to be taking a back seat. As NCDSC and County must generate a great deal of revenue for GLL at this venue, it would be good to see some improvements to the timing board, PA system and spectator seating area going forward

2) Catering facilities – such a shame GLL have not (yet!) found a way to reopen this. Thank you CCASA for organising a mobile refreshment option during Counties!

It is great that Bodmin (also St Austell and St Ives) Gym facilities have been / are part of GLL's ongoing refurbishment programme, but it would seem only dryside facilities are taking priority. However, it is encouraging that Truro pool is currently closed for improvement works - we hope this is the start of a rollout programme for wetside areas at other venues.

A couple of our swimmers and parents were invited to the C-TAS reception held at County Hall recently which included the launch of the GLL Sport Foundation in Cornwall. Looking at the 'big picture', it is great to see so many more opportunities opening up for Cornish athletes, whatever their discipline and that GLL will be playing a large part in promoting them – while hopefully not losing sight of 'the basics' in the interim.! Link to the evening's presentation below should anyone on the Board wish to take a look...

<file:///C:/Users/Zac%20Broomfield/Downloads/Master%20presentation.pdf>

PENZANCE LEISURE CENTRE (Parkwood Leisure)

1) So disappointing and frustrating that the timing board was not functioning for Interclub OR Age Group Champs

2) No swim down pool available most of the day due to a lack of leisure centre staff on first day of Age Groups??

3) Ladies upstairs WCs not accessible first day of Age Groups

4) Parking – given that Parkwood Leisure works in partnership with Cornwall Council who (we think?) owns the land on the top tier parking area at St Clare, it is a shame alternative overflow space could not be found on day 1 of Age Groups? One parent has reported they were left no option but to park in the College grounds opposite but unfortunately their vehicle was locked in before the conclusion of Saturday's events!

Apologies for the length of this correspondence but we sincerely hope our feedback and comments are gratefully acknowledged and able to help in some way going forward to the benefit of everyone involved in Cornish swimming.

Many thanks as ever to all at CCASA for their continued commitment; your time is always much appreciated.

Best Wishes

St Ives Bay SC Committee and Coaching Team