



*Cornwall County
Amateur Swimming Association*

Treasurer
Daniel Corbett

CORNWALL COUNTY AMATEUR SWIMMING ASSOCIATION



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President
Anne Jolly

County Secretary
Celia Webster

Minutes of the meeting of the Management Board Held on Tuesday 17th July 2018 at 7:30 p.m. in the Victoria Inn, Roche

Comments in italics added after meeting

		Action
	BU – Bude, CA – Caradon, CH – Carn Brea/Helston, CM – Camelford, LS – Launceston, NC – North Cornwall, NQ – Newquay, PZ – Penzance, SA – St Austell, SI – St Ives, TC Truro City, TI – TRI Swim SC=Swimming Committee MB=Management Board.	
1:	Present: : Anne Jolly AJ (President/CH); ; Belinda Caslake BC(President Elect, Recorder/BU); Daniel Corbett DC (Treasurer/TC); Maureen Davies MD (Compliance Officer/TC); Celia Webster CW (Secretary, Webmaster/TC); Nick Jenkin NJ(NQ); Jo Greet JG(SA); Helen Tooley HT(NC); Margaret Jacob (NC); Jo greet JG(SA); Cathy Ralph(Masters Rep./TC), Chris Elliott CE (County Regional Rep, Development Sec /CA); James Ryan JR(PZ) Apologies Lesley Dart LD (Swim Racing Rep.+other roles/TC); Martin Macdonald MM(Welfare Officer/NQ); Clive Shute CS(CA); Oli Jarvis OJ(Team Coach/NC);	
2:	Minutes of the previous meetings (24/04/18) and matters arising: these were ratified. re, correspondence Emily Dart (Head coach TC) will be participating in the 'Learn to Swim' pilot programme being developed by the region any other matters arising are treated within the following separate agenda items.	
3:	<p>Correspondence</p> <ul style="list-style-type: none"> ● It was identified that a swimmer was entered, accepted & swum in our 2018 competition with a submitted time that was achieved earlier than the deadline on our entry details. Apologies were made for the mistakes and the rules committee and compliance officer consulted. It was agreed that this should be discussed at this meeting. – This was discussed and the attendees happy with how it was handled. Noted: the swimmer concerned had excelled in the event and the rule is aimed to prevent swimmers who were no longer of the required standard competing. Decision: to highlight for 2019 would clubs please ensure that they do not provide times achieved earlier than the earliest 'date' BC looking at the different versions Hy-Tek to see how they pick up relevant ranked times. ○ ● Document from region re. Funding available. Circulated and put on website. ● Swim England National Awards 2018 (Closing date 3rd August) - Circulated and put on website. ● The region are looking for a volunteer to take over the maintenance of their Masters Records – request on our website. ● County Team - squad has been selected and informed and training sessions 'organised' ● Information regarding one day training camps at Mount Kelly on Tues 7th Aug & Thurs 9th August was circulated for Emily Dart – also on website, these are not CCASA events. 	Clubs BC
4:	Finance & budget –DC discussed his Profit & Loss Statement (year ending 31 March 2018). Current account £1443.94, Pathway £1312.68, Deposit £12715.97	
5:	Any issues further to June AGM – whether to continue to have a Development Officer due to the lack of support from clubs. CE is prepared to continue but needs a 'buy in' from clubs. Attendees asked that CE continue to work towards a development	

	day for Nov/Dec. CE & CW to work on this.	CE/CW
6:	Compliance Officer/Officials – see appendix 1	
7:	Welfare – MM - see appendix 2 - All attendees were asked to carefully read this report. The sometimes poor behaviour at Leisure Centres and also that of some parents/swimmers/officials/coaches has been a serious issue in 2018 – agreeing to and conforming to ‘codes of conduct’ is imperative – we will be issuing a document relating to this prior to the start of next season in September.	CE/MM/ CW
8:	<p>Swimming Racing Report – includes Masters & Pathway – see also appendix 3</p> <p>CW handed a draft TBC summary of the 2019 galas etc (as extracted from the Swimming Secretary’s AGM report). Whilst all were in agreement with the dates/venues there was overall dissatisfaction with some aspects of the event schedule (as highlighted via various correspondences some weeks previously). The precise detail was not clarified and this is a Swimming Committee issue which must be sorted via our Swimming Committee meeting on September 4th. The draft document will not be published on our website but only the dates/venues, licence numbers & QTs stating that details of the event schedule will be finalised on Sept 4th. LD spent a lot of time preparing the information and was frustrated at receiving minimal feedback when requested, but it is important that these concerns are addressed. We were optimistic that Lesley Leffers (Swim England licencing officer) will accommodate any changes that might be agreed.</p> <p><i>When the notice of the 4th Sept. SC meeting is circulated in mid-August together with the proposed event schedule (as above), MD(on behalf of officials) and all club coaches will be asked to either attend or send CW their views</i></p> <p>Masters – in addition to appendix 3 – 2019 Gala proposed for Sat or Sun 27 or 28 April 2019. CR – is aiming to promote Masters swimming in the County and looking into forming a mid-west Cornwall Masters club. Looking to get Master Coaching and land training for 18+ swimmers. Though may start with 16+ girls. CR is exploring pool time etc. Need 6 lanes and mixed ages.</p> <p><i>Since meeting: planning to hold a training session(s) for an inter-county squad.</i></p> <p>Pathway – in addition to appendix 3 – DC gave Pathway funds as £1312.68. HT still needs to organise 12+ pre-pathway sessions.</p>	<p>CW/ ALL</p> <p>CR</p> <p>HT</p>
9:	Water Polo Report – no report	
10:	Syncro report – no report	
11:	<p>Development, Open Water & Disabilities reports - CE</p> <p>Open Water – the regional event on 7th July within which we held our County championships went well. Two new County trophies in memory of Lynne Elliott for our Junior & Senior County Champions have been donated by Chris Elliott - winners - to be announced. They will be presented by our County President Anne Jolly. The original proposal to award to those with the highest placing in any event was not ideal and this year the trophies will be shared. The difficulty in calculating the trophy winners due to the various age groups and distances was discussed and CE & CW aim to come up with a proposal for future years.</p> <p>Disabilities – CE attending a meeting in Wellington on 5th August. GLL will send CE details of those in lessons with disabilities but many parents do not take their children to lessons.. CE asked clubs a while ago to provide numbers. Swim England support of ‘para’ swimming was discussed see http://www.swimming.org/search/?utm_source=custom-search&utm_medium=website&utm_campaign=global-search-overlay&q=para .</p>	<p>CE/CW</p> <p>CE</p>
12	Swim England South West Report – CE Members forum postponed to Aug 8 th – due to football! Robert Margetts who has been	

	the Regional Competition Secretary for many years will be stepping down in 2019. Chris Tremellen (Swimming Secretary) is releasing part of her job role. We will be interested to see regional budget.	
13:	Pool Facilities and GLL. –we are looking into bad behaviour at GLL sites and will issue a document to address behaviour at all Cornwall pools later this summer. GLL will be increasing pool hire charges but as yet have not said by how much or when. We have asked for notice so that clubs can be prepared. Please would all clubs inform CE regarding any issues relating to GLL e.g. Newquay are asking about their timing board. An issue raised by GL was discussed – to be investigated	CE/CW/ MM All CE/CW
15:	Any other business: James Ryan Head Coach of Penzance SC is leaving the County to take up a new role in Bournemouth – He was wished good luck and thanked for his many years of excellent support to his club and the County.	
	The meeting closed at about 9:30 – sorry I forgot to record – Celia Next meetings: Date of next Swimming Committee Meeting September Tues. 4 th Sept. Management Board meeting: Tues. 9 th October.	

Appendix I Compliance Officer/Officials

Just a quick report:

Another 10 people have volunteered to do timekeeping – they are from 5 different clubs (8 have already passed) Caradon, Penzance, Newquay and North Cornwall Dragons. (The application for timekeeper is £25 for 10 people which is why clubs are sharing the application).

Hopefully a few may carry on to Judge 1 as happened previously.

Qualified timekeepers can be used at Level 4 licensed events such as club champs which means clubs can use their more qualified officials in other positions on poolside.

Training:

Timekeeper: 2

Judge 1: 8

Judge 2: 6 - 4 candidates completed in June, 2 more applied

Judge 2s (starter): 1 – previous candidate passed in June, another applied

Referee: 0

Very little will now change until the Autumn although some training is taking place within clubs during club sessions until the summer break. Thanks to those clubs for allowing us on poolside to facilitate this.

Break down of active officials for each club:

club	Judge 1	Judge 2	Judge 2s (starter)	referee	total
Bude	0	2	0	0	2
Camelford	0	0	0	0	0
Caradon	4	2	2	1	9
CB&Helston	4	2	1	3	10
Launceston	0	2	0	0	2
Newquay	2	7	1	2	12
N.C.Dragons	3	4	0	1	8
Penzance	1	5	1	0	7
St Austell	0	4	1	1	6
St Ives	3	1	0	1	5
TR I Swim	0	0	0	0	0
Truro	2	6	3	3	14
Total	19	35	9	12	75

2004 = 60, 2005 = ?, 2006 = 72, 2007 = 77, 2008 = 47, 2009 = 53, 2010 = 64,

2011 = 56, 2012 = 70, 2013 = 69, 2014 = 70, 2015 = 67, 2016 = 78, 2017 = 79, 2018 = 75

Please contact me if you know of anyone thinking of becoming an official.

Maureen Davies
01872 277609
barrimo@sky.com

Appendix2 – Welfare

Report from Hon Welfare Officer for Management meeting dated 17 July 2018

My apologies for non-attendance but work commitment prevails.

A troublesome period since the last meeting with advice sought from a club in our County where the head coach had resigned.

This is not the first case of its type I've been involved in and I'm sure it won't be the last.

Normally in the interests of confidentiality and wellbeing of swimmers, information is not usually shared other than to learn and advise. In this matter I feel lessons can and must be learnt.

A worrying trend emerged that continues along the theme of my previous reports, namely the lack of the correct information or part information given/shared and the wrong information shared, a lack of understanding/knowledge of Wavepower and committee protocols, which in this case, resulted in feuds and tempers spiralling out of control and clear breaches of codes of conduct by some involved. Most worryingly was a parents petition suggesting a vote of no confidence in the club committee and an EGM to be called. I can understand that through, as I mentioned earlier the feuding and tempers spiralling along with a support for the head coach, hoping for a change of mind, how this came about. But it must be remembered, committees, head coaches and parents need to work together for the benefit of their swimmers. Committees need to listen and act through the proper protocols. Head coaches need to remember they are paid employees of said clubs and are answerable to committee and should not dictate to committee. Parents need to remember that committee are volunteers and without them clubs will cease to be. More and more clubs are struggling to find volunteers who put themselves forward and take responsibility for club matters and should be supported.

Protocols and codes of conduct are there for all and it should never have gotten to the stage that a vote was even considered, or a resignation tendered.

All clubs NEED to remind members that EVERYONE has/should of signed codes of conduct and EVERYONE needs to reread and understand what they have signed.

TTTN

Mac

Appendix 3 - Swimming Racing Report – including Pathway & Masters

Lesley Dart (Pathway Lead) : Pathway funding for 2019 Swim England would like every County to follow up on this training on a yearly basis . There is the question of funding in Cornwall . Helen kindly raised funds for us in 2018 so that the pathway could get off the ground but I still have no idea of the final figures on how much was raised ,and how much of the 2018 funds are left so I can calculate whether we can actually pay the coaches and team leader for all their hard work . Please would Dan provide figures.

Cathy Ralph (MastersRep): CCASA Masters & Senior Age Group Championships Open Sat 28th April
- Congratulations to all the swimmers who participated. With greater numbers of entrants than previous years there was more competition and opportunity. The Cornish clubs fought hard to gain points with TCSC narrowly gaining the most points taking the trophy from last year winners St Austell. Swimmers ages ranged from 18 - 80+ and with an atmosphere of inclusion and enjoyment the events progressed rapidly. Thanks to all the officials , Belinda (our recorder who produced the results so rapidly) , Bernie for his help with organisation and announcing, Dan our promoter and St Austell for hosting the event and handing out all the medals . 25 new County SC Masters Records and 5 new Regional Records.

Masters: British Masters Championships 8-10 June Plymouth - 26 swimmers represented the following Cornish Clubs: Bude , Caradon, Carn Brea & Helston, Newquay, Truro City, and St Austell. There were over 200 clubs attending the event with ages from 18 to over 90 years . Both British records and World records were taken over the course of the weekend and throughout there was a friendly and congenial atmosphere. Cornish swimmers were well represented on the podium gaining 10 gold , 20 silver and 20 bronze medals in the individual events and in the relays Caradon teams went on to get a further gold, 3 silver and 2 bronze positions. Swimmers representing Cornish Clubs smashed an amazing 44 Masters LC County Records.