

Cornwall County Amateur Swimming Association

Annual General Meeting

Minutes of meeting held at 7.30pm on Tuesday 6th June 2017

at the Victoria Inn, Roche

Present:

Dan Corbett (President); Maggie Cunningham (President Elect); Chris Elliott (ASASWR Rep); Maureen Davies (Officials Officer); Martin Macdonald (Welfare Officer); Nick Jenkin (Newquay); Mel Jenkin (Newquay); Malcolm Hopes (Caradon); Chris Jepson (Newquay); Belinda Caslake (Bude); Caroline Trestrail (Carn Brea Helston); Anne Jolly (Carn Brea Helston); Helen Tooley (North Cornwall Dragons); James Ryan (Penzance)

Apologies: Celia Webster (County Sec); Lynne Elliott (Caradon); Cathy Ralph (Masters Rep); John Likeman (Truro); Lesley Dart (Comp Sec)

		Action
1	Welcome Dan Corbett welcomed everyone to the CCASA AGM. The apologies (as noted above) were received. It was sadly noted that Jim Street had passed away during the past year.	
2	Ratification of minutes of AGM held on 7th June 2016 Dan Corbett presented the minutes of last year's AGM. These were unanimously approved to be a true record of last years AGM. There were no matters arising from the minutes.	

<p>3</p>	<p>Presentation of accounts</p> <p>Dan Corbett presented the report and accounts for the year ended 31st March 2017 that had been compiled by John Likeman.</p> <p>He explained that due to the timing of the Intermediate Gala held on 1st – 2nd April that the entry fees that had been received prior to the year end had been deferred (as noted in the accounts). This is a normal accounting treatment to ensure that income and expenditure is matched in the correct accounting period.</p> <p>It was noted that 2017 resulted in a loss for the year of £5,466 compared to a loss of £6,408 in the previous year. This means that the County's reserves have halved in two years. The past year had seen a change in the main Age Group competitions following the introduction of the new swim pathway.</p> <p>It was noted that the development budget had overspent as a result of the number of claims submitted and the fact that there was no cap on the amount a club could claim.</p> <p>The accounts were unanimously approved by those present</p>	
<p>4</p>	<p>Reports of the Committees</p> <p>Swimming Committee</p> <p>The contents of the Swimming Committee report that had been circulated were noted.</p> <p>Chris Elliott noted a correction that was necessary in that the minutes said that he was the representation to the Regional Swimming Committee whereas he is actually the representative on the Regional Management Board.</p> <p>Martin Macdonald reminded people that issues with in connection with photography was an issue for the Welfare Officer – not the Comp Sec as is given the impression in the report.</p> <p>Caroline Trestrail drew people's attention to the fact that there was no mandatory requirement to contact Lesley Dart in respect of proposed licencing of competitions as this was dealt with by the Regional Licencing Co-ordinator – Lesley Leffers</p> <p>There were no further issues raised in connection with the report</p> <p>Water Polo</p> <p>A report was provided. Chris Elliott asked if Bude got their team off the ground and was advised by Belinda Caslake that it hadn't.</p>	

	<p>Synchronised Swimming There was no report received</p> <p>Retiring President Dan Corbett gave a summary of his year in office. He was grateful for the opportunity to be President and said that on the whole it had been a rewarding experience but at times it had been frustrating. He had travelled widely across the SW and had attended many different disciplines meeting many people over the course of the year.</p> <p>Welfare officer Martin Macdonald presented his report. He highlighted the ongoing issue of the widespread use of mobile phones in the changing areas and reiterated the need for swimmers to act responsibly.</p> <p>Disability Swimming There was no report received.</p> <p>Officials report Maureen Davies presented her report noting the healthy number of officials within the County. She did comment on the fact that she had been present at a number of competitions during the year where there were officials on poolside who had no swimmers but there were parents, who were qualified officials, sat in the gallery. She asked clubs to encourage their officials to partake in the higher level competitions as this was a good development opportunity as well as ensuring there were enough officials to meet the licencing requirements. Since failure to meet the licencing criteria could adversely affect swimmers who would be denied ranking times.</p> <p>Development Secretary Chris Elliott presented his report. He advised that the new pool operator, GLL, was prepared to continue with safeguarding training. GLL will also continue to meet quarterly with CCASA. There was a query from Helen Tooley whether they would provide any bursaries. Chris said this would be followed up at the next meeting. He also said that in the initial dealings with GLL they had appeared more professional in their approach and this bode well for the future relationship with them. Chris advised that ne in conjunction with other coaches was in the process of finalising a development day for later in the year</p>	
5	<p>Presentation of trophies There were no trophies to present.</p>	

<p>6</p>	<p>Installation of President Elect as President</p> <p>Dan Corbett handed over the chain of office to Maggie Cunningham as the new President and wished her well for the forthcoming year.</p> <p>Chris Elliott said that Maggie had done much for County Swimming and latterly had become involved at Caradon. There she had had an immediate impact on developing the younger swimmers in the club. Chris wished Maggie as successful year as President. This was echoed by all those present.</p> <p>Maggie said it was a great honour to become President and looked forward to the year ahead.</p>	
<p>7</p>	<p>Consideration of Rule Changes</p> <p>There were three rule changes proposed:</p> <p>Eligibility Rule</p> <p>This rule was in respect of County loyalty and was presented to amend and clarify the current rules. There was extensive discussion during the meeting regarding the wording and the intention. Although many thought they understood the intentions they were concerned that the wording could still give rise to issues. Malcolm Hopes who has considerable experience in drafting rules volunteered to look at rewording the rule and that this would be presented to a future Management Board meeting. This offer was gratefully accepted and as a result the proposed wording as presented to the AGM was not agreed.</p> <p>To allow Management Board Meetings to be held using an online system.</p> <p>There was a proposal to hold meetings other than face to face to increase attendance and cut down on travel time. This proposal was accepted and the President was asked if the Management Committee could look into the options before incurring costs on a solution. Decision deferred until option appraisal has been undertaken.</p> <p>Membership of Swimming Committee</p> <p>The proposal was to include the Welfare Officer and County Recorder as voting members of the Committee</p> <p>This rule change was unanimously accepted</p>	<p>Malcolm Hopes to re-draft proposed rule</p> <p>Management Board</p>

8 Election of Officers and Postholders

Nominations for the various posts within CCASA had been received and the following had been unanimously appointed to the positions listed below:

President Elect	Anne Jolly
County Secretary	Celia Webster
County Treasurer	Dan Corbett
Welfare Officer	Martin Macdonald
PR Officer	To be agreed at Management Meeting
Emergency Committee	Maureen Davies, Martin Macdonald, Nick Jenkin
Emergency Committee Substitutes	Dan Corbett, Sue Gabriel, Anne Jolly
Rules Committee	Nick Jenkin, Dan Corbett
Handbook Editor	Lesley Dart
ASA SW Regional Board Member	Chris Elliott
Swim England Council Rep	Chris Elliott
Compliance Officer	Maureen Davies

Nominations for ASA SW positions had been received and endorsed at the AGM. These will be forwarded to ASA SW:

ASA Swimming Officials Organiser	Lynne Elliott
Council Representatives	Chris Elliott, Dan Corbett
Members forum	Dan Corbett
Management Board	Chris Elliott
Swimming Committee County Rep	Chris Elliott
Masters Committee County Rep	Cathy Ralph
Para Committee County Rep	Emily Dart
Swimming Officials County Rep	Maureen Davies
Synchro Swimming County Rep	Christine Merrifield
Water Polo County Rep	Anthony Stevenson
ASA (SE) Council Nomination	Chris Elliott
Council Regional Nomination	Chris Elliott
ASA (SE) Judicial Appointments Panel	Malcolm Hopes

<p>9</p>	<p>Independent Examiner of Accounts</p> <p>The position of independent examiner of accounts was due for reselection. John Savage Accountancy Ltd had fulfilled this post for the past few years and indicated that they were happy to continue to deliver this function.</p> <p>Dan Corbett proposed that John Savage Accountancy Ltd be reappointed and this was unanimously agreed.</p>	
<p>10</p>	<p>New Honorary Life Member</p> <p>It was proposed, in recognition of his many years of dedicated service to CCASA, that John Likeman be made an Honorary Life Member. This was unanimously approved by all those present.</p>	
<p>11</p>	<p>Any Other Business</p> <p>New CCASA Bank Account</p> <p>It was proposed by Dan Corbett that CCASA set up a new bank account so that all 'Pathway Monies' could be kept separate from the main bank account. This would enable the monies associated with this to be kept distinct from the normal financial transactions relating to CCASA. The proposal was that the signatories would be the same as the main account</p> <p>The proposal was unanimously approved by those present.</p> <p>There being no other business the AGM ended at 20.45</p>	