



# PENZANCE SWIMMING ASSOCIATION AND WATER POLO CLUB



## VACANCY: HEAD COACH

**We have a vacancy for an ambitious, committed and enthusiastic Head Coach at Penzance Swimming Association and Water Polo Club. We are looking for someone to develop and maximise the performance of the club at all levels.**

### Job Description

Location - Penzance Leisure Centre, St Clare, Penzance Cornwall, TR18 3QW

Self Employed Part Time

Pay – Hourly rate + expenses

#### **Qualifications:**

- ASA Level 2 coach
- Disclosure and Barring Service clearance
- Current Safeguarding certification

#### **Skills Required:**

- Self-motivated and enthusiastic, with the ability to build and maintain effective working relationships with all teaching and coaching staff, committee members, swimmers and parents.
- A high level of technical knowledge, understanding and implementing LTAD.
- Good time management skills, ability to use time efficiently and effectively
- Be an effective communicator, within the club and the community. Be comfortable talking with parents, swimmers, fellow coaches and other key people and organisations.
- Be highly motivated and passionate about developing all swimmers to the highest level.
- Have the ability to work both alone and in a team environment.

#### **Main Duties:**

- Provide a detailed annual training plan for all squad training sessions working with the Assistant Club Coach.
- Oversee the Club's Development Plan and assist with ongoing Swim Mark accreditation where required.
- Arrange cover in times of absence or give sufficient notice of any cancelled sessions.



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- Attend all agreed swimming competitions in which at least five club swimmers are competing. Provide encouragement and feedback to all swimmers.
- Arrange Long Course Training sessions for swimmers in all squads.
- Liaise with the Membership Secretary and update Swim Club Manager when moving swimmers in to the next squad.
- Provide quarterly reports for the committee and AGM report.
- Deal with enquiries and communication from parents.
- To comply with all relevant legislation and Codes of Conduct required by the club.
- Attend County Swimming meetings or arrange a deputise where necessary.

### **Personal Attributes:**

- Ambitious, self-motivated, driven and enthusiastic about development of swimmers to their full potential.
- Flexible and adaptable to working hours.
- Reliable and approachable at all times
- Team player

**How to apply** – please email your CV with covering letter to [pz.clubsec@gmail.com](mailto:pz.clubsec@gmail.com)