



CORNWALL COUNTY AMATEUR SWIMMING ASSOCIATION



Treasurer
Daniel Corbett

President
Belinda Caslake

County Secretary
Celia Webster

AGENDA - For the meeting of the Management Board **Tuesday 20th October 2020 at 7:30 p.m. online via Zoom**

Login details have been sent to clubs.

The CCASA management board consists of:

- i. The President who will be its chairman.
- ii. The President Elect who will act as chairman in the absence of the President (non-voting unless acting as chairman).
- iii. The county secretary.
- iv. The county treasurer.
- v. The county representative on the Swim England South West Regional Board.
- vi. The development secretary.
- vii. One representative of each swimming disciplines represented in the county as appointed by the relevant committee.
- viii. One representative of each club or affiliated organisation within the county.

Others may be invited to attend for particular purposes. The Welfare Officer and Compliance Officer may attend of their own volition to deal with matters that fall within their remit. None of these will have a vote and may be restricted to particular items.

1. Attendance, introductions and apologies for absence. Apologies: Cathy Ralph (Masters Rep – TR1), Natasha Coon (Chair – St Austell)
2. Minutes/notes from the previous meeting 03/06/20 and matters arising.
This meeting was our first held online and piloted via Zoom – see notes at the end of this agenda. Feedback: please check the accuracy of the attendees & details. The minutes for the earlier MB meeting on 4th February are not yet available.
3. Correspondence
4. CCASA Finance & budget - see accompanying documents: P & L and the DRAFT Covid19 Grant information, still awaiting some information from St Austell and Kernow Artistic before the amounts can be finalised. Bank Balances are: Current Account: 34.50, Pathway: 1884.53, Savings: 13095.48
5. Pool facilities, GLL & club finances/pool time etc
General discussion re. current situation by CCASA personnel and club reps. **Survey issued to clubs.**
6. Compliance Officer/Officials – if issues to discuss
7. Welfare – if issues to discuss
8. Swimming Racing Report - including feedback from Swimming Committee meeting of 29th Sept..
Management Board to be asked to ratify/agree the proposal to form a new Masters Club based in central Cornwall and named Carrick Masters. Constitution has been ratified at county & regional level and a committee is in place. Cathy Ralph our Masters rep. has worked on this. The mission statement is below, following the notes for meeting of 3rd June.
Masters rep: I would like to make masters aware of a virtual competition called "masters internet swim league" which is being organised on Facebook . The October challenge is T10 swim - deadline 12th November. This is not LEVELX in which masters can also compete
9. Water Polo Report- if applicable, see item 8 above
10. Synchro Report- if applicable, see item 8 above
11. Development, Open Water & Para reports - where applicable, see item 8 above

12. Swim England & Swim England South West reports
Feedback from attendees of SE online briefing (return to competition) held on Oct 4th
13. We are still short of essential volunteers: notably trophy controller, web(with social media) master, CCASA & Swim Committee secretaries. Assistance given over handovers.
14. Next meetings: 2021 Dates/mode to be agreed/planned (previously all face-to-face on Tuesdays at Roche from 19:30)– normally arranged at this October meeting:
Swimming Committee – mid January, end March. early Sept.
Management Board – early Feb, late April, mid-July, beginning Oct.
AGM – 2nd Tuesday June
15. Any other business:
Procedures/Rules for new CCASA affiliated clubs – to be presented at the next Management Board Meeting and will follow those recently added to the regional handbook. Will then be ratified at next AGM/EGM

re. 2: Notes re. Informal Management Board on Wednesday June 3rd 2020 19:30 pm – online via Zoom:

Our president Belinda Caslake hosted. She outlined the agenda at the beginning which included updates on Swim England & Regional latest guidance notably about the virus situation. It also included what was currently known about our leisure centres and GLL pools etc.

All attendees were given the opportunity to ask questions

1: Attendees – there will be errors here, please send me corrections – future online meetings will request brief introductions at the start:

Iona Stoddard – Truro? , Oliver Davoust-Zangari – chair Camelford. Clare Witney – Truro, OnePlus3 ?, Anne Setchell treasurer – St Austell, Nick Jenkin CCASA regional officials rep comp sec Newquay, Chris Elliott – CCASA dev officer, regional rep etc etc Caradon, Carlos Roche – social & kit I think Truro, Laura – Truro treasurer, Mark and Sara Norton chair & sec Truro, Adonica Evans – welfare officer Camelford, Andrew Hoskin – welfare officer St Ives Bay?, Dan Corbett – CCASA treasurer Truro, Belinda Caslake - CCASA president & recorder, vice chair & other roles Bude, Anne Jolly – CCASA comp sec & licencing officer - Carn brea, Debbie Eade - secretary St Austell, Kerry & Matt Sec & coach Penzance, Paul (Matthews) Secretary & Chair St Ives Bay, Cathy Ralph – CCASA masters rep – TR1, Christine Merrifield - Head Coach & rep on CCASA – Kernow Artistic Swim, Michelle(Shell) Russell secretary Kernow Artistic swim, Martin MacDonald – CCASA welfare officer – Newquay chair & welfare officer, Jason Quiterio – CCASA head coach head coach Caradon, Celia CCASAssec+ Truro
no apologies recorded

2: Region sent out their June newsletter 2nd June and included notification of their chairs meeting on 3rd and coaches meeting on 4th <https://mailchi.mp/04642d0599fe/swim-england-south-west-region-newsletter-issue-27-may-1601494?e=3a86004e87>

3: Christine Merrifield (Kernow Artistic Swim) was congratulated on being awarded ‘regional volunteer of the month’ for May

4: Swim England current guidance on re. Returning to swim, discussed . Note that ‘open water swimming being widely promoted in the press without highlighting the risks.

6: We very much need new & hopefully younger volunteers – urgent a trophy controller, web master and MB & SC secretaries. Celia will keep doing the secretarial admin until replacements found but does need minute takers and writing up minutes. Quite a few of us 70+ and in vulnerable covid age group. Clubs asked to go back to their committees etc.

7: Due to covid-19 constraints all our meetings after 4 Feb including AGM were cancelled until further notice. Most officers have agreed to continue for another year - re. AGM will need an extraordinary general meeting - as impinges on our constitution. (later note: AGM held online on 11th August)

8: Latest from SE – they are producing regular updates

9: This meeting should be considered a pilot.

10: Stronger Affiliation and need for club constitutions to comply with SE 2018 template – very important otherwise club affiliation will not continue to 2021.

Re. 8: New masters club in Cornwall

Mission statement

“Name” (TBA - masters swim club welcomes all swimmers over the age of 17 years, regardless of ability or aspiration . The club will support its members to achieve their potential and provide an environment which nurtures lifelong participation in the sport of swimming . With an emphasis on personal wellbeing , fun, friendship and social value we will encourage an active member participation. The club will aim to accommodate swimmers who may have challenges settling into other mainstream Swim England affiliated clubs .

As a new club our committee and coaches will undertake personal development to provide the very best environment for all our members. Every swimmer and every individuals’ achievement will be important .

Whilst affordability is key to accessibility , the Club must be sustainable . The committee will review and consider fees with sensitivity to target members .