Entry to the Uniformed Services NCFE Diploma Level 3 (540)

Course Details - Entry to the Uniformed Services NCFE Diploma Level 3 (540)

Course Code – 10126-DSC-26

Days – timetable will be issued at the Welcome Days

Study Programme Manager (SPM): tbc

Welcome to Duchy College MaPS Academy

Thank you for choosing to join the Military and Protective Services (MaPS) Academy at Duchy College. This document outlines everything you need to know for a successful and enjoyable year, including course expectations, required kit, and opportunities available.

Course Aim

The MaPS Academy prepares learners for careers in the Armed Forces and Protective Services including the Police, Fire, and Ambulance services. Our experienced team brings over 100 years of combined operational service. You'll take part in practical training, theory sessions, and industry engagement activities.

Extra-Curricular Activities

College runs from Monday to Friday, but some enrichment activities such as exercises, trips, expeditions or survival training may involve early starts, late finishes, or overnight stays. Participation in all planned activities is compulsory, and advance notice will be provided for any changes to routine.

Kit List

You are expected to arrive fully equipped and in uniform by the second week of term. Required kit includes:

- MaPS Duchy College branded polo shirts
- MTP trousers
- Brown military style boots and boot cleaning kit
- MTP jacket (smock)
- MTP UBACS (Under Body Armour Combat Shirt)
- Sports kit (black shorts/leggings and MaPS branded PT t-shirts)

You are required to bring physical fitness clothing and footwear every day

- Fitness trainers
- Notebooks and pens, pencils, ruler etc.
- Lever arch file, A4 pad, dividers and sleeves
- Water bottle
- Bath towel and wash kit (shower gel, deodorant etc.)

You should have a shower kit with you daily

- CV and personal Statement
- Military style daysack (rucksack) for day-to-day use

Duchy College branded clothing can be ordered via Schools & Organisations - PVM Supplies

NOTE – Military sizing is in centimetres (CM)
Tops (shirt/UBACS/Smock) = height then chest (eg 170/88 = 170cm tall, 88cm chest)
Trousers = leg/waist/seat (e.g. 80/85/96 = 80 cm leg, 85cm waist, 96cm seat)

Please ensure that your name is written inside all clothing

Additional OPTIONAL (but recommended) clothing /equipment:

- Watch
- Warm hat and Gloves
- Warm jacket (fleece or softshell)
- MTP “bush” hat or dark woolly hat
- Head torch or torch
- Flask/thermal mug

Daily Routine

You will attend, in uniform, on all timetabled days, unless told otherwise. Spare clothing is required in addition to physical training kit.

You will report and parade outside the MaPS building first thing every morning. There will also be parades after lunch and a final parade after lessons are complete each day.

Physical training will be part of the daily routine. Lessons will be 60-90 minutes and there are 4 lesson periods a day with breaks and lunch

The Course and Coursework

You will cover nine separate units.

The course is assessed through a combination of practical assessment and coursework assignments/workbooks.

The units covered are:

Unit 01 Prepare for a career in a chosen uniformed service
Unit 02 Develop aspects of physical fitness for entry to the uniformed services
Unit 03 Develop leadership skills
Unit 04 Equality, diversity and inclusion
Unit 05 Uniformed services hierarchy and routine
Unit 08 Carry out map reading and navigation across open country
Unit 09 Telecommunications in the uniformed services
Unit 16 Skills for land-based outdoor and adventurous activities
Unit 19 Understanding discipline in the uniformed services

Assignments will need to be submitted through Microsoft Teams or as advised.

As a student you will be able to download (FREE) Office 365 (including Word, PowerPoint, Excel and Teams) onto your device

It is important that you keep up to date with assignments, if you do not, then this can lead to disciplinary action, missing activities or affecting your chances of progression.

Fitness Expectations

Physical training is a regular part of the course. Activities include circuits, running, hiking, and military-style physical training.

While no prior fitness level is required, a willingness to improve and participate fully is expected to achieve service standards.

You will be assessed periodically throughout the year.

Trips and Industry Engagement

The course includes opportunities for trips to Armed Forces and Blue light services and active involvement in Armed Forces Day, Remembrance Day, and charity events.

Visits from and to the Army, Police, Fire Service, and other agencies form a key part of your experience.

The Final Exercises and Look at Life Exercises are compulsory

All learners are expected to participate fully.

Costs for feeding during overnight exercises, expeditions and final exercises will be confirmed at the Welcome Days, to be paid then or at least by October 2026.

Optional Trips

There will be optional trips during the year, details will be provided at a later date.

Behaviour and Expectations

MaPS learners are expected to display professionalism, punctuality, and a positive attitude at all times. Respect for staff, peers, and the wider college community is essential.

Failure to meet behaviour standards may result in exclusion from activities or removal from the course.

There is a college expectation of attendance above 95% (Challenge 95+).

Uniform and Presentation

Uniform must be worn on designated days. You are a representative of the MaPS Academy and Duchy College.

Good personal hygiene, tidy appearance, and pride in your kit are always expected.

Social Media and Communication

Follow our social media channels for updates and highlights from the MaPS Academy.

https://www.facebook.com/Duchycollegemilitaryacademy

Please join the Closed group (For learners, parents, guardians and relatives)

Duchy MaPS 2024-2025 – on the link below:

Duchy MaPS 2025-2026 | Facebook

We also have a Social Media Presence on:

Instagram (@mapsduchy)

Tik-Tok (@duchy.maps)

Please take the opportunities to share posts with your network

Photos and videos may be taken during activities—please complete any required media consent forms.

Contact Information

For any queries before the start of term or during the year, please contact:

- Course Lead: Jon Stone Jonathon.stone@duchy.ac.uk
- Admin Support: Nettie Hext annette.hext@duchy.ac.uk - 01579372250

Final Note

We look forward to welcoming you in September. Come prepared, stay motivated, and make the most of every opportunity!

MAPS – DAILY UNIFORM



MAPS SOP – DAILY EQUIPMENT

