

## Joining Instructions – September 2026

### Higher National Certificate (HNC) Garden & Landscape Design PT – Year 2

#### Dear Student, Welcome back to the Eden Project University Centre, Cornwall College

If you have to hand in referral work completed over the summer, please be aware that joining your programme is subject to successful completion of that work. Grades will be presented at the Referral Award Board in September.

Please note that in addition to your timetabled taught sessions there may be opportunities for field trips and study days to complement the teaching activity. Where these occur you will be provided with advanced notice.

#### Where and When:

|                   |                                                    |
|-------------------|----------------------------------------------------|
| Your start date:  | 18 <sup>th</sup> September 2026                    |
| Please arrive at: | 09:30                                              |
| Please go to:     | Green Build Hub Building (opposite Zip Wire Tower) |
| Parking:          | Pineapple Car Park (opposite Green Hub Building)   |
| Please bring:     | Writing equipment                                  |

#### Attendance:

|                                                                                                                  |                   |
|------------------------------------------------------------------------------------------------------------------|-------------------|
| During Induction Week:                                                                                           | Friday            |
| After Induction week:                                                                                            | Thursday + Friday |
| <b>Please note:</b> There will be opportunities to volunteer at the Eden Project outside of timetabled sessions. |                   |
| <b>Timetables/Handbooks and other essential information will be given to you during Induction week</b>           |                   |

Your first day will be an induction day and offers an opportunity to meet staff and other Eden Project Learning students, find your way around, finalise enrolment, and settle in to what we hope will be a challenging and enjoyable year.

#### Additional Course requirements:

Steel Toe-capped Safety Boots, Secateurs, Hand lens (X10 magnification) and appropriate Outdoor Weather Clothing for field trips and practical work outside. You will need to consider the use of a laptop/access to suitable IT at home, refer to Software Guidance Sheet for Laptop/PC Specification.

#### Garden & Landscape Design students

Please budget approximately £100–£125 for essential equipment, such as sketchbooks, pencils and scale rulers. There is no need to purchase items in advance, as guidance on required equipment and suitable suppliers will be provided during induction week. You should also allow £125–£200 per year for reprographic and printing costs to support portfolio work. When the course begins, you will receive a recommended reading list for each module. The following texts are also recommended as useful reference resources throughout your studies: *Environmental Horticulture: Science and Management of Green Landscapes* by Ross Cameron and James Hitchmough; *Drawing for Landscape Architecture: Sketch to Screen to Site* by Edward Hutchison; and *Form and Fabric in Landscape Architecture: A Visual Introduction* by Catherine Dee. Second-hand copies, eBooks or earlier editions may provide a cost-effective alternative.

## Online Enrolment

We will be in touch via email, over the summer, asking you to complete your **online enrolment** – please remember to check your spam, just in case it gets diverted! Please Note - the release of your Student Finance loan payments are dependent upon completion of the Enrolment process, so the sooner you enrol, the quicker we can instruct the Student Loan Company to release your loan payments (if applicable).

**Please Note:** Our Online Enrolment platform does not support Safari, so we recommend you use Microsoft Edge or Google Chrome to complete your Online Enrolment. If you have any difficulties, please check that you enter your surname correctly and date of birth as: DD/MM/YYYY - ensure this is your birth year and not the current year! If you have any other problems please email [enquiries@cornwall.ac.uk](mailto:enquiries@cornwall.ac.uk).

## Finance

If you have not done so, we would like to remind you to apply to Student Finance for help with your tuition fees (if applicable) and any loans/grants that you may be entitled to at: [www.gov.uk/studentfinance](http://www.gov.uk/studentfinance). Council Tax Exemption certificates will be available from mid-September. There may be some additional costs whilst on your programme for educational visits and materials i.e. clothing, memory sticks. Trips are rarely mandatory but do enrich your learning.

## Payment of Fees

If you are applying for Student Finance to pay your fees, the fee amount will be automatically transferred to us directly from them. However, if you are self-funding your studies, you will need to pay for your tuition fees direct. The 1<sup>st</sup> payment, 25% of your annual tuition fee, is due on or before the start of the academic year. After the initial payment, you will need to make a payment schedule with our Finance Team to pay the remaining balance, in full, by the end of the academic year. It is important to keep up with your payment schedule, as failure to do so will result in your network access being suspended and you may be asked to leave your programme of study.

To make a payment or discuss a payment schedule, please contact our **Finance Team** at:

T: 01209 617775

E: [sales.ledger@cornwall.ac.uk](mailto:sales.ledger@cornwall.ac.uk)

A: 6<sup>th</sup> Floor Tamar, Camborne, Cornwall TR15 3RD

As you complete the end of each year of study, all outstanding fees must be paid otherwise you will not receive your end of year transcript/s or receive authorisation to continue studies (if applicable).

**If you have previously studied with us and have outstanding debts please pay these, in full, by 1<sup>st</sup> September 2026 to be able to enrol for the start of your course.**

## Tuition Fees

| HE PROGRAMME TUITION FEE                    |       |           |         |                    |                   |
|---------------------------------------------|-------|-----------|---------|--------------------|-------------------|
| Qualification                               | Years | Mode      | Credits | Annual Tuition Fee | Total Tuition Fee |
| Higher National Certificate (HNC)           | 1     | Full-time | 120     | £9,790             | £9,790            |
| Higher National Certificate (HNC)           | 2     | Part-time | 120     | £4,895             | £9,790            |
| Higher National Diploma (HND)               | 2     | Full-time | 240     | £9,790             | £19,580           |
| Higher National Diploma (HND)               | 3     | Part-time | 240     | £6,526             | £19,580           |
| Foundation Degree                           | 2     | Full-time | 240     | £9,790             | £19,580           |
| Foundation Degree                           | 4     | Part-time | 240     | £4,895             | £19,580           |
| Honours Degree Top Up                       | 1     | Full-time | 120     | £9,790             | £9,790            |
| Honours Degree Top Up                       | 2     | Part-time | 120     | £4,895             | £9,790            |
| INTERNATIONAL TUITION FEES – NON-UK/IRELAND |       |           |         |                    |                   |
| Full-time                                   |       | Full-time |         | £16,500 per year   |                   |
| Part-time                                   |       | Part-Time |         | £8,250 per year    |                   |

## Transferring Into Cornwall College

If you enrol on a HE programme at another institution in the 2026/27 academic year, then transfer to the Cornwall College Group (TCCG) before 25<sup>th</sup> October 2026, you will be deemed a 'Late Transfer'. The original institution may retain 25% of the tuition fees if funded by the Student Loan Company. If TCCG cannot recoup this 25%, you will only be liable to pay TCCG the remaining 75%. If you are claiming for Accredited Prior Learning, your tuition fee may be adjusted to reflect the number of modules you will be studying.

## Late Starters

Learners classified as late starters are students who start after the official HE term start date and **have not** transferred from another institution will be charged the full annual tuition fee (unless eligible for Accreditation of Prior).

## Withdrawing/Suspending Studies during the Academic Year 2026/27

If, during the first few weeks of study you decide your programme is not for you, please let us know as early as you can. If you withdraw and begin a new programme on/after 1<sup>st</sup> September 2026 you will be deemed a new student and will adopt the tuition fee for the academic year your studies commence. TCCG operate this **Fee Policy** for undergrad or postgrad taught students who withdraw/suspend their studies:

| <b>Withdrawal / Suspension</b>                                                                                                                    | <b>Fees Payable</b>                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| New 1 <sup>st</sup> Year Learners who withdraw/suspend studies between:<br><b>14<sup>th</sup> September - 30<sup>th</sup> September 2026</b>      | No Charge                             |
| Returning Learners who withdraw/suspend studies between:<br><b>14<sup>th</sup> September - 30<sup>th</sup> September 2026</b>                     | No Charge                             |
| New 1 <sup>st</sup> Year Learners who withdraw/suspend studies between:<br><b>1<sup>st</sup> October - 18<sup>th</sup> December 2026</b>          | 25% of annual tuition fee is payable  |
| Continuing/Repeating/Returning Learners who withdraw/suspend studies between:<br><b>14<sup>th</sup> September - 18<sup>th</sup> December 2026</b> | 25% of annual tuition fee is payable  |
| All Learners who withdraw/suspend between:<br><b>19<sup>th</sup> December 2026 – 25<sup>th</sup> March 2027</b>                                   | 50% of annual tuition fee is payable  |
| All Learners who withdraw/suspend between:<br><b>26<sup>th</sup> March - end 2026/27 Academic Year</b>                                            | 100% of annual tuition fee is payable |

Learners who suspend studies due to valid and extenuating circumstances will be liable for the suspension fees above but the fee they pay when they resume studies will take the charges into consideration.

Finally, attendance has been shown to link very strongly with the success of students. Your attendance will be monitored throughout the programme and is expected to be over 85%. Should you fail to meet a 90% benchmark during the first three weeks you will be asked to discuss your attendance with your personal tutor. If this meeting is unsatisfactory you may be asked to leave the College.

## Policies and Procedures

For further information about The Cornwall College Group policies and procedures including our Terms and Conditions, please visit: <https://www.cornwall.ac.uk/college-governance/>

**We wish you a very pleasant summer and look forward to meeting you in September!!**

**The Cornwall College Group (TCCG)**

**T: 0330 123 2523.**

**E: [enquiries@cornwall.ac.uk](mailto:enquiries@cornwall.ac.uk)**

**W: [University Study in Cornwall | Cornwall College](https://www.cornwall.ac.uk/university)**



The Cornwall College Group is committed to protecting personal data in line with the UK General Data Protection Regulation, Data Protection Act 2018, and is registered with the Information Commissioner's Office. If you would like to know more about how we manage and process personal data please read our Privacy Notice, available to view on our website. This email and any attached files are confidential. Every care has been taken to ensure that this email has been sent to the intended recipient but if you believe you are not the intended recipient please notify the sender as soon as possible and delete the email and any attachments without forwarding further – thank you. If you wish to be removed from these mailings please advise us by responding to this email. Please read our [Privacy Policy](#).