

Joining Instructions – September 2025

BSc (Hons) Applied Zoology (3rd Year Top-Up) FT + PT

Dear Student, welcome to the BSc (Hons) Applied Zoology (3rd Year Top-Up) at Newquay University Centre

We will hold a series of inductions during your first week and lots of activities to introduce you to other new students and to the Cornwall College. To be sure you don't miss anything, it's really important that you try to attend from the beginning and throughout this induction week.

Where and When:

Your start date will be:	Tuesday 16 September 2025
Please arrive at (time):	13:00 pm
Please go to:	Newquay University Centre Reception
Parking:	Off-site or in the Council Car Park (parking fees apply)
Please bring:	Notebook and writing equipment

Attendance:

During Induction Week (FT):	Tuesday, Wednesday and Thursday
During Induction Week (PT):	Tuesday and Thursday
After Induction Week (FT):	Monday, Wednesday and Thursday (subject to change)
After Induction Week (PT year 1):	Thursday (subject to change)

Programme Manager: Ruth Martin (ruth.martin@cornwall.ac.uk)

Additional requirements: If you have previously studied at the Newquay campus you may not need to complete all induction activities, but please do come to the initial Welcome Talk and the Introduction to the Honours Project session.

Timetables/Handbooks and other essential information will be given to you during Induction week

Online Enrolment

We will be in touch via email, over the summer, asking you to complete your **online enrolment** – please remember to check your spam, just in case it gets diverted! Please Note - the release of your Student Finance loan payments are dependent upon completion of the Enrolment process, so the sooner you enrol, the quicker we can instruct the Student Loan Company to release your loan payments (if applicable).

Please Note: Our Online Enrolment platform does not support Safari, so we recommend you use Microsoft Edge or Google Chrome to complete your Online Enrolment. If you have any difficulties, please check that you enter your surname correctly and date of birth as: DD/MM/YYYY - ensure this is your birth year and not the current year! If you have any other problems please email enquiries@cornwall.ac.uk.

Finance

If you haven't already done so, we would like to remind you to apply to Student Finance for help with your tuition fees (if applicable) and any loans/grants that you may be entitled to at: www.gov.uk/studentfinance. There may be some additional costs whilst on your programme for educational visits and materials i.e. clothing, memory sticks. Trips are rarely mandatory but do enrich your learning.

Council Tax Exemption certificates will be available from mid-September.

Payment of Fees, If Self-Funding

If you are applying for Student Finance to pay your fees, the fee amount will be automatically transferred to us directly from them. However, if you are self-funding your studies, you will need to pay for your tuition fees direct. The 1st payment, 25% of your annual tuition fee, is due on or before the start of the academic year. After the initial payment, you will need to make a payment schedule with our Finance Team to pay the remaining balance, in full, by the end of the academic year. It is important to keep up with your payment schedule, as failure to do so will result in your network access being suspended and you may be asked to leave your programme of study.

Our Finance Team are based at: the Camborne Campus (6th Floor, Tamar Tower). You can contact them on: 01209 617775 (Finance Office) or email: sales.ledger@cornwall.ac.uk.

As you complete the end of each year of study, all outstanding fees must be paid otherwise you will not receive your end of year transcript/s or receive authorisation to continue studies (if applicable).

If you have previously studied with the Cornwall College Group at any of our sites, and have outstanding debts you must arrange to pay these, in full, by 1st September 2025. Your enrolment will not be processed, nor will you be allowed to attend until your account is cleared.

Tuition Fees

HE PROGRAMME TUITION FEE					
<i>Qualification</i>	<i>Years</i>	<i>Mode</i>	<i>Credits</i>	<i>Annual Tuition Fee</i>	<i>Total Tuition Fee</i>
BSc (Hons) Applied Zoology & Conservation (Sandwich Year 3)				£515	£515
MSc Conservation Project Management (FT)	1	Full-time	180	£11,500	£11,500
MSc Conservation Project Management (PT)	2	Part-time	180	£5,750	£11,500
Honours Degree	3	Full-time	360	£9,535	£28,605
Honours Degree	6	Part-time	360	£4,768	£28,605
Honours Degree (L6/3 rd year top-up)	1	Full-time	120	£9,535	£9,535
Honours Degree (L6/3 rd year top-up)	2	Part-time	120	£4,768	£9,535
Foundation Degree	2	Full-time	240	£9,535	£19,070
Foundation Degree	3	Part-time	240	£6,357	£19,070
Cert HE (1 year)	1	Full-Time	120	£9,535	£9,535
INTERNATIONAL TUITION FEES – NON UK/IRELAND					
Honours Degree	3	Full-time	360	£16,500	£49,500
FdSc/FdA	2	Full-time	240	£16,500	£33,000

Transferring Into Cornwall College

If you enrol on a HE programme at another institution in the 2025/26 academic year, then transfer to the Cornwall College Group before 25th October 2025, you will be a 'Late Transfer'. The original institution may retain 25% of the tuition fees if funded by the Student Loan Company. If the Cornwall College Group is unable to recoup this 25%, you will only be liable to pay the Cornwall College Group the remaining 75%.

If you are claiming for Accredited Prior Learning, your tuition fee may be adjusted to reflect the number of modules you will actually be studying.

Late Starters

Learners classified as late starters are those students who start after the official HE term start date and **have not** transferred from another institution will be charged the full annual tuition fee (unless eligible for Accreditation of Prior/Experiential Learning).

Withdrawing/Suspending Studies during the Academic Year 2025/26

If, during the first few weeks of study you decide your chosen programme is not for you, please let us know as early as you can. If you withdraw from your studies and begin a new programme on/after 1st September 2025 you will be deemed a new student and will adopt the new tuition fee for the academic year your studies commence.

The Cornwall College Group will operate the following fee policy for undergraduate or postgraduate taught students who withdraw or suspend their studies:

Withdrawal / Suspension	Fees Payable
New learners who enrol onto the first year of their programme, who withdraw or suspend studies between 15th September 2025 and 30th September 2025 .	No Charge
Learners who are resuming studies with extenuating circumstances, who withdraw or suspend studies between 15th September 2025 and 30th September 2025	No Charge
New Learners who are enrolling onto the first year of their programme, who withdraw or suspend studies between 1st October 2025 and 18th December 2025	25% of annual tuition fee is payable
All Learners continuing, repeating or resuming studies, who withdraw or suspend studies between 15th September 2025 and 18th December 2025	25% of annual tuition fee is payable
All Learners who withdraw/suspend between 6th January 2026 and 2nd April 2026	50% of annual tuition fee is payable
All Learners who withdraw/suspend between 20th April 2026 to the end of the 2025/26 academic year	100% of annual tuition fee is payable

Learners who suspend studies due to valid and extenuating circumstances will be liable for the suspension fees above but the fee they pay when they resume studies will take the charges into consideration.

Finally, attendance has been shown to link very strongly with the success of students. Your attendance will be monitored throughout the programme and will be expected to be over 85%. Should you fail to meet a 90% benchmark during the first three weeks you will be asked to discuss your attendance with your personal tutor. If this meeting is unsatisfactory you may be asked to leave the College.

Policies and Procedures

For further information about The Cornwall College Group policies and procedures including our Terms and Conditions, please visit: <https://www.cornwall.ac.uk/college-governance/>

We wish you a very pleasant summer, and look forward to meeting you in September!!

The Cornwall College Group

T: 0330 123 2523.

E: enquiries@cornwall.ac.uk

W: [University Study in Cornwall](#) | [Cornwall College](#)



The Cornwall College Group is committed to protecting personal data in line with the UK General Data Protection Regulation, Data Protection Act 2018, and is registered with the Information Commissioner's Office. If you would like to know more about how we manage and process personal data please read our Privacy Notice, available to view on our website. This email and any attached files are confidential. Every care has been taken to ensure that this email has been sent to the intended recipient but if you believe you are not the intended recipient please notify the sender as soon as possible and delete the email and any attachments without forwarding further – thank you. If you wish to be removed from these mailings please advise us by responding to this email. Please read our [Privacy Policy](#).

IMPORTANT INFORMATION – Enrolment – you will be sent an email via The Cornwall College Group prompting you to complete on-line enrolment (you may need to check your spam mail). Please note, the release of Student Finance loan payments are also dependent upon the Enrolment being completed, the sooner you enrol, the quicker we can instruct the Student Loan Company that you have completed this process and they can prepare to release your loan payments (if applicable) ready for when you start the new academic year.

***Please note:** The Cornwall College on-line enrolment platform does not support Safari, therefore we recommend you use Microsoft Edge or Google Chrome to complete this process. Please also check that you enter your surname correctly and date of birth in this format DD/MM/YYYY, (ensure this is your birth year and not the current year). If you do experience any other problems please email enquiries@cornwall.ac.uk*

Timetables/Handbooks and other essential information will be given to you during your induction week.

If you haven't already done so, I would like to remind you to apply for assistance with your tuition fees (if applicable) and any loans/grants that you may be entitled to www.gov.uk/studentfinance

Council Tax Exemption certificates will be available from mid-September.

There may be some additional costs whilst on your programme for educational visits and materials i.e. clothing, memory sticks. Trips are rarely mandatory but do enrich your learning.

IMPORTANT INFORMATION RE FEE PAYMENTS IF SELF-FUNDING

If you are paying your own fees, you will be expected to make an initial payment of 25% of your annual tuition fee on or before the start of the academic year, you will then need to arrange a payment scheme in order to pay the balance in full by the end of the academic year. If we do not receive any payments from you by the end of the first academic term (December) your network access will be suspended and you may be asked to leave your programme of study.

Please go to your campus site administration office where you can make your first payment and arrange to pay the remaining annual tuition fee balance. If this facility is not available on your site or you wish to make a payment before your programme of study commences please call 01209 617775 (Finance Office) or email sales.ledger@camborne.ac.uk.

As you complete the end of each year of study, all outstanding fees must be paid otherwise you will not receive your end of year transcript/s or receive authorisation to continue studies (if applicable).

If you have previously studied with The Cornwall College Group (all sites) and currently have any outstanding debts you must arrange to pay these in full by 1st September 2024. Your enrolment will not be processed, nor will you be allowed to attend until your account is cleared.

TRANSFERRING INTO CORNWALL COLLEGE

If you enrol and attend a HE programme at another institution in the 2024/25 academic year, and subsequently transfer to The Cornwall College Group within the same academic year (no later than 28th October 2024), you will be deemed as a 'Late Transfer'. If your tuition fees are funded by the Student Loan Company, the original institution may retain 25% of the student loan. If The Cornwall College Group is unable to recoup this 25% from the institution, you will only be liable to pay The Cornwall College Group the remaining 75%.

If you are claiming for Accredited Prior Learning your tuition fee may be adjusted to reflect the number of modules you will actually be studying.

LATE STARTERS

Learners classified as late starters are those students who start after the official HE term start date and **have not** transferred from another institution will be charged the full annual tuition fee (unless eligible for Accreditation of Prior/Experiencial Learning).

WITHDRAWING/SUSPENDING STUDIES DURING THE ACADEMIC YEAR COMMENCING SEPTEMBER 2024

If you withdraw from a programme and then begin a new programme on or after 1st September 2024 you will be deemed to be a new student and will adopt the new tuition fee for the academic year in which you commence study.

The Cornwall College Group will operate the following fee policy for undergraduate or postgraduate taught students who withdraw or suspend their studies:

Withdrawal / Suspension	Fees Payable
New learners who are enrolling onto the first year of their programme, who withdraw or suspend studies between 16th September 2024 and 30th September 2024 . This also applies to learners who are resuming studies with extenuating circumstances, who withdraw or suspend studies between 16th September 2024 and 30th September 2024	No Charge
New Learners who are enrolling onto the first year of their programme, who withdraw or suspend studies between 1st October 2024 and 19th December 2024	25% of annual tuition fee is payable
All Learners who are continuing study, repeating their studies or resuming studies, who withdraw or suspend studies between 16th September 2024 and 19th December 2024	25% of annual tuition fee is payable
All Learners who withdraw or suspend studies between 7th January 2025 and 4th April 2025	50% of annual tuition fee is payable
All Learners who withdraw or suspend studies between 22nd April 2025 to end of 2024/25 academic year	100% of annual tuition fee is payable

Learners who suspend studies due to valid extenuating circumstances will be liable for the suspension fees above but the fee they pay when they resume studies will take into account these charges.

Finally, attendance has been shown to link very strongly with the success of students. Your attendance will be monitored throughout the programme and will be expected to be over 85%. Should you fail to meet a 90% benchmark during the first three weeks you will be asked to discuss with your personal tutor. If this meeting is unsatisfactory you may be asked to leave the College.

Important Information

For further information about The Cornwall College Group policies and procedures including our Terms and Conditions please go to <https://www.cornwall.ac.uk/college-governance/>. Enjoy your Summer and we look forward to meeting you in September.

To find out more about how The Cornwall College Group holds and uses your data please [click here](#)

FULL-TIME HE PROGRAMME TUITION FEE- Cornwall College Newquay, Eden Project Learning					
Qualification	Study	Mode of	Credits per	Annual	Total

	<i>years</i>	<i>study</i>	<i>programme</i>	<i>Tuition Fee</i>	<i>Tuition Fee</i>
Honours Degree	3	Full-time	360	£9,250	£27,750
Honours Degree	6	Part-time	360	£4,625	£27,750
Honours Degree (L6/3 rd yr top-up)	1	Full-time	120	£9,250	£9,250
Honours Degree (L6/3 rd yr top-up)	2	Part-time	120	£4,625	£9,250
Specialised programmes with exceptional delivery modes					
BSc (Hons) Applied Zoology & Conservation (with sandwich year)	1	Full-time		£500	£500
INTERNATIONAL (INC. CHANNEL ISLANDS AND ISLE OF MAN) TUITION FEES – NON UK/IRELAND					
Honours Degree	3	Full-time	360	£16,500	£49,500